

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE BLACK FOREST FIRE/RESCUE PROTECTION DISTRICT

The Board of Directors of the Black Forest Fire/Rescue Protection District held a regular board meeting on January 15, 2020, at Black Forest Fire Station One, such meeting duly posted for public notice.

A quorum present, the meeting was called to order at 7:00 p.m. by Chair Nearhoof.

Directors present: R. Nearhoof/D. Hoffpauir/J. Hinton/J. Abendschan

Directors absent: N. Dowden

Also present: Chief Langmaid/Chief Rebitski/D. Arkowski/fire department personnel/community members

Roll Call: Director Nate Dowden was absent. **A motion was made, seconded, and carried unanimously to excuse Mr. Dowden's absence.**

Minutes A motion was made and seconded to approve the board meeting minutes for the December 11, 2019 meeting; upon a vote, the motion was carried unanimously.

Financial Reports Treasurer Hinton reported a 2020 starting balance of \$836,675. A \$9,000 expenditure was made for the tower. A checking account held by the District at the Falcon Bank was closed, and the balance was deposited in an account at First National Bank designated for TABOR funds, capital improvements and board reserves. Mr. Hinton urged the board and staff members to concentrate on maintaining the approved zero-based budget and plan carefully for timely large expenditures to avoid unexpected expenses. An apparatus replacement plan is in progress and financial policies are being worked on. The financial policy plan will require significant study to accomplish the changes needed, referring to tracking large tax payments and keeping spending in check. The new engine is paid off and new 4-inch lines are needed. New bank signature cards were signed by board directors. **A motion was duly made, seconded, and approved unanimously to approve the financial reports.**

Operations Report Given by Chief Langmaid. A written report was prepared by Chief Langmaid and a copy is attached to the minutes.

Response/Service

- 81 responses in the last month.
- Currently understaffed, with four full time openings. Interviews will be conducted soon.
- The CAD was launched last week with some problems.
- MDCs were purchased.
- Captain Bill Kraus has been hired, and he has begun reviewing operations in preparation for a master plan and strategic plan.

EMS

- Paramedic staffing is down to three and Captain Piepenburg has backfilled some ALS openings. The roster will be rotated to ensure a paramedic on each shift.
- The fly-car is being outfitted and will be in operation within the next month.
- Meetings continue with county re AMR mutual aid.

Fleet

- Routine maintenance to report. The terrain of the Black Forest response area creates problems for the vehicles.

Facilities

- A pipe is leaking in Station 2.
- Continuing work with CenturyLink to maintain the contract.
- Overhead speakers are being repaired.

Training

- A 2020 training plan has been prepared and distributed to personnel. Chair Nearhoof asked that the community volunteer contractors be included in some training during the year.

Fire Marshall

- A draft resolution for 2015 IFC has been developed in coordination with TriLakes FPD to be

RECORD OF PROCEEDINGS

adopted by the Board of County Commissioners. At present, nine developments or commercial plans are under review, and seeking ways to ensure enforcement.

- Worked with the EPSO on public education re illegal burns and enforcement of the Burn Ordinance.

Other

- A Special District Assn. briefing will be held at the BFFPD station 1 on Jan. 11 to educate new board members.
- Captain Kraus was introduced.

Questions: What is the status of water cisterns or water supplies? Chief Langmaid replied that a Flying Horse North commercial building was disapproved due to lack of sufficient water, and an agreement has been achieved with them. Flying Horse North requested a second building on the same site and was informed by Chief Langmaid that no additional fuel loading would be allowed. Flying Horse North has not been fully transparent about what sort of buildings and facilities they are planning for this site. The County is not enforcing the development code, with Chief Langmaid noting that 30,000 gallons is a minimum requirement for this development. Discussion revealed problems with adherence to the fire code and a lack of action by the BOCC. It was suggested that a council of fire chiefs and board members should attend BOCC meetings on a regular basis. Chief Langmaid emphasized that it is important to maintain good relations with the developers and home builders and to work with them and the County to ensure good practices. He also noted that the agreed upon \$450 per house fee that Classic Homes promised was never ratified by the BOCC and is not being collected. An agreement on impact fees is in order.

Old Business A class for board members is being planned in coordination with the Special District Association for January 18, 2020, which will be held at the Black Forest station.

New Business

- **Resolution 2020-01** – resolution advising where and when board meetings would take place and where public postings would be. **Upon a motion and a second, Resolution 2020-01 was unanimously approved for adoption.**
- **Resolution 2020-02** – resolution covering details of an election of board directors to be held on May 5, 2020. There will be three openings – the seats currently held by Jack Hinton, Jim Abendschan, and Nate Dowden. Nominating petitions are available and need to be submitted by February 28, 2020. **Upon a motion and a second, Resolution 2020-02 was unanimously approved for adoption.**
- **Resolution 2020-03** – resolution for the inclusion of property on Windridge Point into the Black Forest Fire District. **Upon a motion and a second, Resolution 2020-03 was unanimously approved for adoption.**

Reports on Workshops and Meetings None.

Correspondence Thank you notes were received from Donna Arkowski and Melissa Bottorff for Christmas gifts received from the District. Letters of recognition were received from students at the School in the Woods and TESSA. A contingency from Black Forest was sent to honor a fire fighter who was killed in the line of duty.

Public and Local 4502 Comments From the Floor: Question about the structure fire in the Bridle Bit Ranch; Chief responded that the SO dispatched the call and the location was not clear. He added that the outcome of the fire was not affected by a delayed response and all occupants were out of the house upon arrival of the response team. Relay water pumping was required; the house was 75 percent involved upon arrival; the responding fire departments did an outstanding job and volunteer contractor Munson Contracting responded immediately to assist with earth moving.

Future Meetings A pension board meeting will be held February 19, 2020 at 7 pm and the next regular meeting will follow it.

Adjournment There being no further business, **and upon motion duly made, seconded, and unanimously carried,** the board adjourned at 8:06 p.m.

Respectfully submitted,
Donna Arkowski, Secretary