

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE BLACK FOREST FIRE/RESCUE PROTECTION DISTRICT

The Board of Directors of the Black Forest Fire/Rescue Protection District held a regular board meeting on December 8, 2021, such meeting duly posted for public notice.

A quorum present, the meeting was called to order at 7:00 p.m. by Chair Nearhoof.

Directors present: R. Nearhoof/N. Dowden/J. Hinton

Directors absent: J. Abendschan

Also present: Chief Langmaid/D. Arkowski/R. Dunn/fire department personnel/Deborah Hoffpauir, Community Members

Roll Call: Director Jim Abendschan was absent due to travel. **A motion was made and seconded to excuse Mr. Abendschan's absence; motion was carried by a unanimous vote.**

Due to the death of Director David Hoffpauir, a vacancy exists on the Board of Directors. Tributes to Director Hoffpauir were made by board members, department personnel, and meeting attendees recognizing his valuable contributions to the Board of Directors, his service to the fire district, and his dedication to protecting the Black Forest.

Minutes A motion was made and seconded to approve the board meeting minutes for the November 17, 2021 regular board meeting; upon a vote, the motion carried unanimously.

Financial Reports Treasurer Hinton reported total assets of \$2.25 million, including reserves. A fund transfer will occur at year-end to facilitate payment of expenses in the first quarter of 2022. **A motion was made and seconded to approve the financial report; the motion carried unanimously.**

The agenda was suspended due to Director Dowden being required to leave the meeting, and to allow for sufficient directors to be present to cover all items needing a vote.

Board Action Items Completed:

- **A motion was made and seconded to adopt Resolution 2021-07, a resolution to adopt the Black Forest Fire/Rescue Protection District 2022 budget and all pertinent documents, including the Certification of Tax Levies for Non-School Governments; a vote was called and the motion was carried unanimously.**
- **A motion was made and seconded to adopt Resolution 2021-08, a resolution to adopt inclusion of property owned by Collins Brones, 6665 Walker Road, Colorado Springs, CO 80908; upon a vote the motion was carried unanimously.**
- **A motion was made and seconded to adopt Resolution 2021-09, a resolution calling for the 2022 regular district directors' election and appointing a Designated Election Official; upon a vote, the motion was carried unanimously.**
- **A motion was made and seconded to approve the 2022 Wage and Leave Accrual Schedule as presented; a vote was called and the motion carried unanimously.**
- **A motion was made and seconded to approve the 2022 Black Forest Fire/Rescue Protection District Fee Schedule as presented; upon a vote the motion was carried unanimously.**
- **A motion was made and seconded to approve the 2022 Board of Directors meeting schedule; upon a vote the motion carried unanimously.**
- **A motion was made and seconded to approve the audit engagement letter with Schilling and Company for the audit of the 2021 financial statements; upon a vote the motion was carried unanimously.**

RECORD OF PROCEEDINGS

- **In light of the absence of Director Abendschan, and the need for signatures of all Board Directors on the Budget Resolution (Resolution 2021-07), a motion was made to email a copy of the signed Budget Resolution to Director Abendschan, with the request that he scan the signed copy and return it to Rachel Dunn for handling; motion was seconded; motion carried unanimously upon a vote.**
- **Vice Chair Dowden requested approval to be excused from the meeting, which was granted.** Mr. Dowden exited the meeting at 7:22 p.m.

Chief's Report Given by Chief Langmaid. A written report was prepared by Chief Langmaid and sent to all directors. A copy is attached to the minutes.

Previous Month Overview and Primary Focus

- 14 fire calls; 49 EMS calls; 2870 training hours in November alone; 4 plan reviews
- Finalized 2022 budget
- Firefighter candidate academy
- Scheduling Station 2 renovations/repairs
- Continuing community risk analysis

Finance and Administrative:

- Ambulance revenue - \$9,663; deployment revenue - \$127,420; tax revenue – TBD.
- 2022 training reservations - \$5,400; PPRCN expense - \$10,724; \$42,403 to TABOR; \$175,000 to capital improvements
- Procurements due - wildland boots, shirts, SCBA bottles

Logistics:

- Fleet – EVT Gavin Smith continuing to maintain vehicles
- Supply chain issues continue
- Communications problems may be moving toward a solution
- Members briefed on health insurance options

Operations:

- Training – firefighter candidate academy graduated eight new personnel to begin duty in December.
- Hosted a CSFD recruit academy for live fire training.
- Lt. Poole developed new medical training curriculum.
- Lt. Herdt acquired five vehicles for auto extrication training.
- Capt. Piepenburg devising needs for 2022 deployment season.

Planning

- Eight new employees as of November 1.
- Two units OOS due to brakes and primer pump.
- Unit 3341 available in ready reserve status.
- One member OOS due to COVID-19 in November.
- Strategic wildland preplan map under development; will be followed by tactical maps.
- Strategic planning underway for Flying Horse North.
- Four items under review by the Fire Marshal.

Old Business Covered previously.

New Business Covered previously.

Reports on Workshops and Meetings None.

Correspondence None.

Public Comments Linda Smith offered comments praising David Hoffpauir's service as a member of the Board of Directors and extending her sympathy to his family.

Future Meetings The next regular meeting will be January 19, 2022, at 7:00 p.m.

Adjournment There being no further business, the board adjourned at 7:40 p.m.

Respectfully submitted,

Donna Arkowski, Secretary