

## RECORD OF PROCEEDINGS

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### MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE BLACK FOREST FIRE/RESCUE PROTECTION DISTRICT

The Board of Directors of the Black Forest Fire/Rescue Protection District held a regular board meeting on December 7, 2022, such meeting duly posted for public notice.

A quorum present, the meeting was called to order at 7:00 p.m. by Chair Dowden.

Directors present: N. Dowden/J. Abendschan/J. Hinton/C. Behnken/K. Tarvainen

Directors absent: None

Also present: J. Rebitski/C. Piepenburg/D. Arkowski/fire department personnel/community members/and R. Dunn and others via Zoom

**Roll Call:** All directors were present.

**Oath and Badge Pinning:** DC Piepenburg introduced firefighters John Dillon and Jason Higdon, including some of their background information, and spoke to the dedication their jobs will require. Chairman Dowden administered the oath of office to both and family members pinned their badges.

**Minutes** A motion was made and seconded to approve the board meeting minutes for the November 16, 2022 regular board meeting; upon a vote the motion carried unanimously.

**Financial Reports** Treasurer Hinton reported that the District has assets of \$2.5 million, including accounts receivable of \$547,865. A motion was made and seconded to approve the financial reports; the motion carried unanimously.

**Operations Report** A written report was prepared by Chief Langmaid and given to all directors. A copy is attached to the minutes.

Finance and Administrative – Admin. Officer Rachel Dunn:

- Notable revenues last month were ambulance receipts - \$8,833, tax revenues - \$TBD, deployment revenue - \$10,951.
- Notable expenditures – nothing to report.
- Procurement - uniforms.
- Monthly hours worked – 7,397.

Branch II Logistics – Planning and Prevention – Deputy Chief James Rebitski

- Communications – setting up IP for station alerting.
- Ground Support – routine maintenance.

Facilities Unit

- Facilities – held work session for facility planning – stations 1 and 2 and possible new station.
- Noted tremendous budget savings due to Gavin Smith’s excellent work on fleet.
- Pump testing, with all in excellent condition.
- Normal maintenance at facilities.

Resources Unit

- Pierce aerial had new lights installed and ETA is delayed to mid-January 2023.
- Working on wildland fire assessment.
- Red flag fire danger signs installed throughout the Forest.
- Still scanning old files into electronic filing system.

Inspections Unit

- Routine activity and RV storage unit on Vollmer Road that will be unmanned.

Investigations Unit

- Nothing new.

Fuels Management (Mitigation) Unit

- Working on grants to obtain chipper and truck.

Question on Northern Delivery Water System and its current status, with response that BFFPD was asked to comment on this matter because the CSU tank is located within the BFFPD District. This

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system will begin at Northgate and Highway 83, go to Roller Coaster and follow that road to Hodgen and then west to deliver water to that area of the county. The water is coming from the CSU system, and hydrants have been installed along the road. Has there been any discussion about Black Forest Road being able to access water from the CSU tank just south of Old Ranch Road and west of Black Forest Road? That is unknown. There is a 30,000-gallon cistern with a hydrant at 12730 Black Forest Road, and the fire department can draft from it if necessary. There is also a 10,000-gallon cistern on Jack Hinton's property that is owned by the fire department. There are many other cisterns throughout Black Forest that may be accessed by the fire department.

There were no fire restrictions in place until today, when stage one restrictions were imposed throughout the County.

### Operations – Deputy Chief Piepenburg

- Training hours continue to be significant at 23.5% of work hours.
- Small brush fire in District 1.
- Medical runs requiring chaplain assistance.
- Eight members in rigging class.

### Command/Strategic – Chief PJ Langmaid (by Chair Dowden)

- Chief's primary focus continues to be leadership development, succession and strategic planning, and building relationships.

**Old Business** The 2023 budget for the BFFRPD was reviewed at the November board meeting, with questions and explanations. The budget and mill levy certification are prepared for submission to the El Paso County Commissioners. **A motion was made to adopt Resolution 2022-04, a Resolution Adopting A Budget, and Summarizing Expenditures and Revenues for Each Fund, and Appropriating Sums of Money, and Setting A Mill Levy of 14.951 mills, resulting in \$3,728,650 for the Black Forest Fire Rescue Protection District, Colorado, for the Calendar Year Beginning on the First Day of January 2023 and Ending on the Last Day of December 2023; the motion was seconded; a vote was called and the motion carried unanimously.**

**New Business** Resolution 2022-05 was reviewed, calling for the 2023 Directors' Election on May 2, 2023, the designation of a polling place and the naming of Rachel Dunn as the Designated Election Official. The terms of office of Directors Hinton and Abendschan will expire in May 2023 and successors will be elected for four-year terms. **A motion was made to adopt Resolution 2022-05, A Resolution Calling for the 2023 Regular District Election and Appointing A Designated Election Official; motion was seconded; motion carried unanimously.**

**Reports on Workshops and Meetings** Treasurer Hinton and Chief Langmaid met the new president of the First National Bank, Mr. Jeff Detra, who replaces retiring Dave Wood. Mr. Wood has been very supportive and helpful to the BFFRPD during his tenure.

Chair Dowden reported that he and Directors Behnken, Abendschan and Tarvainen attended the department's All Hands Leadership Training and found it to be a fantastic training experience. He thanked the staff for the professionally presented program and a job very well done. The facilitator of the training reported his high regard for the attitudes and abilities of the BFFD department.

**Public Comments** None.

**Future Meetings** The next regular board meeting will be January 18, 2023, at 7:00 pm. A public notice will be published notifying the public that the Board meetings in 2023 will be held on the third Wednesday of every month, unless circumstances require changing the date.

**Adjournment** There being no further business, the board adjourned at 7:48 p.m.

Respectfully submitted,

Donna Arkowski, Secretary