

## RECORD OF PROCEEDINGS

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### MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE BLACK FOREST FIRE/RESCUE PROTECTION DISTRICT

The Board of Directors of the Black Forest Fire/Rescue Protection District held a regular board meeting on January 18, 2023 such meeting duly posted for public notice.

A quorum present, the meeting was called to order at 7:00 p.m. by Chair Dowden.

Directors present: N. Dowden/J. Abendschan/J. Hinton/C. Behnken/K. Tarvainen

Directors absent: None

Also present: J. Rebitski/C. Piepenburg/fire department personnel/community members/and R. Dunn and others via Zoom

**Roll Call:** All directors were present.

**Minutes** A motion was made and seconded to approve the board meeting minutes for the December 7, 2022 regular board meeting; upon a vote the motion carried unanimously.

**Financial Reports** Treasurer Hinton reported that the District has assets of \$1.9 million, including accounts receivable of \$479,573. A motion was made and seconded to approve the financial reports; the motion carried unanimously.

**Operations Report** A written report was prepared by Chief Langmaid and given to all directors. A copy is attached to the minutes.

#### Finance and Administrative – Admin. Officer Rachel Dunn:

- Notable revenues last month were ambulance receipts Nov - \$8,833 Dec - \$12,608, tax revenues – Nov - \$29,237, Dec - \$31,270
- Notable expenditures – nothing to report.
- Procurement – nothing to report
- Monthly hours worked – 7,491.25

#### Branch II Logistics – Planning and Prevention – Deputy Chief James Rebitski

- Communications – nothing to report
- Ground Support – routine maintenance.

#### Facilities Unit

- Facilities – began remodel work on training room.
- Gas Meter in Barn

#### Resources Unit

- Pierce aerial had new lights installed and ETA is delayed to February 2023
- Zonehaven maybe online as soon as February
- Still scanning old files into electronic filing system.

#### Inspections Unit

- Worked with investigator on house fire

#### Investigations Unit

- Nothing new.

#### Fuels Management (Mitigation) Unit

- Working on grants to obtain chipper and truck.

There were no fire restrictions

#### Operations – Deputy Chief Piepenburg

- Training hours continue to be significant at 23.9% of work hours.
- 8 Hour leadership training with Echelon Front and Nick Lavery
- Ice Rescue Training
- Total Training hours – 17,337

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- House fire on Pinery Dr
- Total number of runs for 2022 – 1,133
- Pushed lifesaving award due to weather

### Command/Strategic – Chief PJ Langmaid (by Chair Dowden)

- Chief's primary focus continues to be leadership development, succession and strategic planning, and building relationships.
- Will be seeking approval for a workstation for Station 2 renovation

**Old Business:** Election update, first date to call for nominations is January 22, 2023. Last day for nominations is February 24, 2023. Two seats are open

**New Business** Resolution 2023-01 was reviewed, calling for Postings for Meetings and Meeting Dates. **A motion was made to adopt Resolution 2023-01, A Resolution Calling for the 2023 Postings for Meetings and Meeting Dates; motion was seconded; motion carried unanimously.**

Resolution 2023-02 was reviewed, calling for Recognizing the Distinguished service of Deputy Chief James Rebitski. **A motion was made to adopt Resolution 2023-02, A Resolution Calling for Recognizing the Distinguished service of Deputy Chief James Rebitski**

**Reports on Workshops and Meetings** None

**Public Comments** None.

**Future Meetings** The next regular board meeting will be February 15, 2023, at 7:00 pm. A public notice will be published notifying the public that the Board meetings in 2023 will be held on the third Wednesday of every month, unless circumstances require changing the date.

**Adjournment** There being no further business, the board adjourned at 7:49 p.m.

Respectfully submitted,

Donna Arkowski, Secretary