

## RECORD OF PROCEEDINGS

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### MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE BLACK FOREST FIRE/RESCUE PROTECTION DISTRICT

The Board of Directors of the Black Forest Fire/Rescue Protection District held a regular board meeting on May 16, 2018, at Black Forest Fire Station One, such meeting duly posted for public notice.

A quorum present, the meeting began at 7:00 p.m.

Directors present: R. McMorran/PJ Langmaid/J. Hinton/R. Nearhoof/D. Hoffpaur  
Directors absent: None  
Also present: Chief Jack/Chief Rebitski/D. Arkowski/fire department personnel/community members

**Roll Call:** All current and newly elected directors were present.

**Swearing In of New Directors:** The three newly elected directors – PJ Langmaid, Richard Nearhoof, and Jon David Hoffpaur - stood to take the oath of office, administered by Chair McMorran.

**Election of Board Officers:** Chair McMorran nominated PJ Langmaid for the chair position, which was seconded by Mr. Hinton; Mr. Langmaid accepted the nomination. There were no other nominations for the chair position, and Mr. Langmaid was elected the chair by acclamation. Mr. Langmaid nominated Richard McMorran for the vice chair position, seconded by Mr. Hinton; Mr. McMorran accepted the nomination. There were no other nominations for the vice chair position, and Mr. McMorran was elected the vice chair by acclamation. Mr. McMorran nominated Jack Hinton for the treasurer position, seconded by Mr. Hoffpaur; Mr. Hinton accepted the nomination. There were no other nominations for the treasurer position, and Mr. Hinton was elected the treasurer by acclamation.

**Public Comment** Mrs. Hoffpaur thanked the fire department for installing their address sign within 45 minutes of it being ordered.

Mr. Gary Watson thanked the fire department for helping him when the County Highway Department destroyed his gas meter.

**Minutes** Treasurer Hinton noted one correction in the April 18, 2018 minutes to change the bond rating of the fire district from AAA3 to AA3. **A motion was made, seconded, and approved unanimously to approve the minutes as amended of the April 18, 2018 meeting.** Mr. Langmaid abstained from the voting.

**Financial Reports** Treasurer Hinton reported that additional funds have been received from Wells Fargo since the closing of that account -- \$776 refund for management fees and \$2,333 in additional interest. Mr. Hinton gave a brief overview of current financial transactions and advised that the 2017 audit is complete and will be presented to the board in June. **Upon a motion duly made and seconded, the board approved the financial report; motion carried unanimously.**

**Operations Report** Given by Chief Jack. (A written report was prepared by Chief Jack, copy attached to the minutes.)

#### Response/Service

- 91 responses in last month and 32 transports.
- Nationally, 1.5 million acres have burned YTD as a result of 21,562 wild fires, which is about 500,000 acres ahead of the 10-year average.
- Stage 1 burn restrictions are in effect.
- Department is averaging 5 firewise property inspections per week.

#### Training

- 128 training hours in last month.
- Annual physician testing is complete.
- Wildland pack tests are complete.
- S-212 wildfire power saws class started last week
- Chief Jack will attend Summer Wildland Fire Academy June 1-8

#### EMS

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- An ambulance has been loaned to TriLakes FPD after one of their primary ambulances went out of service.
- The CREAT grant was successful, a state educational grant to augment education. It will pay half of the \$8,000 cost to send eight people to a trauma conference.
- A heart monitor grant will be considered further at a meeting in Denver; BFFPD has requested \$27,000 in a matching grant.
- Information for a proposed ambulance rate increase was distributed to board members for review by Chief Rebitski. The most recent rate increase was in 2010, and the one before that was in 2003. The cost of operating an ambulance service is increasing considerably and reimbursements are decreasing. The requested increases are based on reasonable and customary costs. The proposed increase documentation includes history and a request for a 12 percent increase overall and a \$2 per mile increase for mileage. Revenues now average \$796 per ambulance call, which is about half of the costs involved. The rate change would increase that to about \$950 per call, which would move the district near the break-even point. Chief Rebitski asked the board to review the material and address approval of the request at the June board meeting. Chief Jack added that he would like this matter reviewed every year during budget discussions.
- There were 8 overlapping calls in last month, with 1 being a medical.

### Apparatus and Equipment

- Engine 711 is out of service with a failed primer pump. A new pump will be installed internally next week.

### Facilities and Grounds

- The furnace and sprinkler system were serviced.

### Other

- Staffing was 4.58 operational per day in last month.
- New hire process had 34 applicants; 10 advanced to oral boards and physical agility testing; 3 conditional offers made contingent on medical physicals. Start date is week of June 4. Two were internal candidates, and 1 was an external candidate. Two are EMT/firefighters and one is a paramedic/firefighter. Due to weather concerns, the oral boards and physical agility testing was done on the same day, which was well received by all the applicants who took part.
- The SAFER grant was successfully submitted on April 25<sup>th</sup>.
- The department received an \$1,800 safety grant from the SDA liability pool, which is a matching grant to be spent on safety project or equipment.

**Old Business** Nothing further.

**New Business** None. Executive session that was scheduled was postponed by the attorney. Attorney Glesne notified that the ballot language that was sent to her for review may be shortened a bit, and possibly may be able to add language on the Gallagher amendment. The executive session was tabled until the June meeting. The ballot needs to be submitted to the County by July 27.

**Reports on Workshops and Meetings** Nothing to report.

**Correspondence** Mr. Langmaid contacted Commissioner Glenn re fire impact fees and may address the board of commissioners; more information will follow.

**Future Meetings** The next regular meeting will be held June 20, 2018 at 7:00 p.m.

**Adjournment** There being no further business, **and upon motion duly made, seconded, and unanimously carried,** the board adjourned at 7:38 p.m.

Respectfully submitted,

Donna Arkowski, Secretary