

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE BLACK FOREST FIRE/RESCUE PROTECTION DISTRICT

The Board of Directors of the Black Forest Fire/Rescue Protection District held a regular board meeting on February 15, 2023, such meeting duly posted for public notice.

A quorum present, the meeting was called to order at 7:02 p.m. by Chair Dowden.

Directors present: N. Dowden/J. Abendschan/J. Hinton/C. Behnken/K. Tarvainen (by zoom)

Directors absent: None

Also present: PJ Langmaid/C. Piepenburg/R. Dunn/D. Arkowski (by zoom)/fire department personnel/community members and others via Zoom

Roll Call: All directors were present.

Minutes A motion was made and seconded to approve the board meeting minutes for the January 18, 2023 regular board meeting; upon a vote the motion carried unanimously.

Financial Reports Treasurer Hinton reported that the District has assets of \$2.3 million, including tax receipts of \$64,000. Mr. Hinton stated there is nothing out of the ordinary and the numbers are looking good. **A motion was made and seconded to approve the financial reports; the motion carried unanimously.**

Concerning the audit to be conducted in 2023, Mr. Hinton expressed displeasure with the delay in the fire district receiving a completed audit. He suggested that the board should be investigating a new auditing firm for this task. **A motion was made to grant authority for Treasurer Hinton, Chief Langmaid, and Ms. Dunn to begin a search for a different auditor, with a cost not to exceed \$12,000; motion was seconded; motion carried unanimously.**

Operations Report A written report was prepared by Chief Langmaid and given to all directors. A copy is attached to the minutes.

Finance and Administrative – Admin. Officer Rachel Dunn:

- Notable revenues last month were ambulance receipts - \$16,275, tax revenues - \$64,632.
- Notable expenditures – liability insurance - \$69,461.
- Monthly hours worked – 7,067.5.

Branch II Logistics – Planning and Prevention

- Communications – nothing new.
- Ground Support – routine maintenance.

Facilities Unit

- Facilities – continued remodel of training room.
- Normal maintenance at facilities.

Resources Unit

- Pierce aerial update – delivery delayed due to nonavailability of waterway replacement parts.

Inspections Unit

- Nothing new.

Investigations Unit

- Nothing new.

Fuels Management (Mitigation) Unit

- Nothing new.

No fire restrictions in place.

Operations – Deputy Chief Piepenburg

- Training hours continue to be significant.
- Three working fires in last month.
- No deployments to report.

RECORD OF PROCEEDINGS

- 104 calls in previous month.

Command/Strategic – Chief PJ Langmaid

- Three new hires to replace three employees who resigned. Brief explanation of entry-level testing protocol and current list of applicants.
- Jim Rebitski has retired and several options are being considered for covering all the functions that were performed by AC Rebitski. Included options may include coverage by in-house personnel and cooperative activities with neighboring fire districts.
- In response to a question concerning liability coverage for staff, Chief Langmaid informed the board that the district insurance policy includes coverage for all staff and board members.

Old Business Election report from DEO Dunn: One application has been received to fill a board vacancy. There is a Feb. 24 deadline for receipt of any additional applications.

New Business None.

Public Comments None.

Future Meetings The next regular board meeting will be March 15, 2023, at 7:00 pm.

Adjournment There being no further business, the board adjourned at 7:33 p.m.

Respectfully submitted,

Donna Arkowski, Secretary