

## RECORD OF PROCEEDINGS

---

### MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE BLACK FOREST FIRE/RESCUE PROTECTION DISTRICT

The Board of Directors for the Black Forest Fire/Rescue Protection District held a regular board meeting on March 15, 2017, at Black Forest Fire Station One, such meeting duly posted for public notice. A quorum present, the meeting began at 7:05 p.m.

Directors present: R. McMorran/PJ Langmaid/J. McConnellogue/R. Nearhoof  
Directors absent: J. Hinton  
Also present: B. Jack/J. Rebitski/fire department personnel/community members

**Roll Call** Director Jack Hinton was absent due to a family emergency. **A motion was made and seconded to excuse Director Hinton; motion carried unanimously.**

**Public Comment** None

**Minutes** A motion was made and seconded to approve the minutes of the February 15, 2017, regular board meeting; motion carried unanimously.

**Financial Reports** Chief Jack reported that we are slightly over are "goal" for this time of the year, which is anticipated due to lump sum payments early in the year, as well as paying off Station Two early. All finances are in good order. **Upon a motion duly made and seconded, the board approved the financial report; motion carried unanimously.**

**Operations Report** Given by Chief Jack.

#### Response/Service

- 92 responses and 29 transports. There were a number of responses to outside agencies including a response to the Milne Fire. The National Situation report indicates that, nationwide, wildland fire numbers are well above the normal average. Our area has been suffering moderate drought which has left us with significant fire danger. A discussion ensued with a recommendation that the homeowner fliers from the Community Wildfire Protection Plan be sent out.

#### Training

- 133 hours of training have been accomplished for the month of February. We received notice for a peer-support training course and will be sending three members. We are also sponsoring an S130/190 course.

#### EMS

- A report has been produced showing our five year trend of ALS versus BLS transport staffing which shows 69.8% ALS and 30% BLS. In 2016 we provided ambulance mutual aid 51 times, 33% to AMR, 43% to Falcon, 18% to Tri-Lakes and the rest under "other." So far for 2017 we are at 31 mutual aid ambulance calls which is an increase. The requests to cover AMR have increased significantly. Chief Rebitski will continue to monitor this situation. He added that for the last year there was no significant issue of

being unable to provide an ambulance to a call in our District due to providing mutual aid outside of our District.

#### Apparatus and Equipment

- We purchased a trailer for a piece of equipment.
- We also received a donation from John and Kathy Cockson of a chipper. Staff was very impressed with how well it functions and it will handle up to 6" items. They were referred to the District by Anita McMorran.

#### Facilities and Grounds

- The training prop for forced entry through doors is almost complete, built by staff members. Chief Jack thanked Director Nearhoof for providing the plans.

#### Other

- We have received several calls from property owners in the Cowpoke Road area regarding exclusion. Discussion ensued on this issue, including the current status of the bond, which continues until 2021. No formal action has yet been taken.
- A meeting was held with Walden Water regarding water needs for new subdivisions and approval. A discussion was held on the current County regulations on providing such water and a request to waive the requirements, which was not given.
- Staffing for February was at 5.98 staffing per day, with a target of 6.00.
- Chief Jack provided information on current fire codes and the possibility of needing to look at updates in the future. We are currently under an older code. Members of the community provided some brief feedback about the last update.

**Old Business** A copy of the Audit Engagement Letter was provided, detailing how our audit for 2016 will be conducted, as discussed at our last meeting. **A motion was duly made and seconded to approve the Audit Engagement Letter to hire Schilling and Company for the audit; motion carried unanimously.**

**Impact Fee Discussion** Director Langmaid reported that he and Chief Jack attended a meeting with El Paso County and other Districts on this issue. He reported that the County is trying to establish a standard procedure to set up impact fees. Further discussion will be taking place on this issue as the County, at this time, did not want to incur any liability for establishing fees. The Board discussed the formula for determining fees and the formulas that are currently in place and used by other districts.

**HB 17-1198** This is a new House Bill regarding the increase of Special District Boards from five members to seven. The concern was with how this would impact our District. On review, the new bill allows for such an increase and establishes the mechanics of doing so, but does not require a District to do so. As such, it does not appear that it will have any impact on our District.

**Reports on Workshops and Meetings** None

**Correspondence** Chief Rebitski reported that he received a letter from AARP. We occasionally work with them to provide presentations on issues such as heart health, traffic safety, etc. They provided us with a card thanking us for providing these presentations. The last one saw an attendance of around fifty members.

Director Langmaid commented that he spoke with members of the medical directors for the County who provided many comments on the excellent work Chief Rebitski has done with them.

**Future Meetings** The next regular board meeting will be held on April 19, 2017, at 7:00 p.m.

**Adjournment** There being no further business, **and upon motion duly made, seconded, and unanimously carried**, the board adjourned at 7:42 p.m.

Respectfully submitted,

Richard McMorran, Board Chair