

## RECORD OF PROCEEDINGS

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### MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE BLACK FOREST FIRE/RESCUE PROTECTION DISTRICT

The Board of Directors of the Black Forest Fire/Rescue Protection District held a regular board meeting on December 13, 2017, at Black Forest Fire Station One, such meeting duly posted for public notice.

A quorum present, the meeting began at 7:00 p.m.

Directors present: R. McMorrان/PJ Langmaid/J. Hinton/R. Nearhoof/B.Kroto  
Directors absent: None  
Also present: B. Jack/D. Arkowski/fire department personnel/community members

**Roll Call:** All directors were present.

**Public Comment:** None.

**Minutes** A motion was made, seconded, and approved unanimously to approve the minutes of the November 15, 2017 meeting minutes.

**Financial Reports** Treasurer Hinton reported that finances are in good order, and expenditures for year 2017 will be under budget, thus improving the beginning balance for 2018. The adjusted amount of property taxes to be collected in 2018 was decreased by about \$2,000. The new snow plow was charged 50% to station 1 and 50% to station 2. The old snow plow will be listed for sale from 12/15/17 to 1/15/18 for a minimum bid of \$1,500. **Upon a motion duly made and seconded, the board approved the financial report; motion carried unanimously.**

**Operations Report** Given by Chief Jack. (A written report was prepared by Chief Jack, copy attached to the minutes.)

#### Response/Service

- 89 responses in last month and 29 transports.
- The average response time is 8 minutes 18 seconds.
- The average turnout time was 1:00 minute.

#### Training

- 75 training hours in last month.
- FFII JPR testing was held Dec. 9<sup>th</sup>.

#### EMS

- 7 overlapping calls in the last month with none attributed to AMR, and none resulted in a non-response. Responded for AMR on 9 calls.

#### Apparatus and Equipment

- All vehicles are in service.
- New utility truck is in service with a new blade. The old utility truck will be sold through a sealed bid process.
- Captain Bell continues to work on specifications for a new engine and is in contact with five vendors who are bidding against each other.

#### Facilities and Grounds

- Nothing to report.

#### Other

- Staffing was 4.99 operational per day.
- Chief Rebitski was out due to rotator cuff surgery and is now on light duty.
- RSVP to Melissa for the chiefs' forum dinner, which will be January 20.
- Flying Horse North and Timber Ridge have both filed plans with the County. FHN has cut a road through to Black Forest Road, and the golf course is in. Briargate Blvd. is through to Black Forest Road.
- Today is the 14-year anniversary of the opening of station 1.

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From the Floor Question on the status of the slash pile removal at La Foret. Chief Jack advised the piles will be burned, but a few inches of snow is required on the ground before that can happen.

**Old Business** 2018 budget and mill levy certification: The budget and corresponding mill levy certification documents were revised slightly to reflect the last minute changes enacted by the County Assessor's office for a reduction of \$2,000 in property tax funds to be received in 2018. **A motion was duly made and seconded to approve the mill levy certification of 10.114 mills for tax year 2018; motion carried unanimously.** The documents will be hand delivered to the Clerk to the Commissioners tomorrow, 12/14/17.

A draft letter re traffic concerns in Black Forest, and the impact on the fire district, was written by Director Langmaid, for delivery to the County Commissioners. In discussion on delivery of the letter, it was agreed it should be handed to the Commissioners in a public meeting with public comment so that the matter will be on the record. The letter was formatted for printing on fire district letterhead, for signature by all directors. **Upon motion duly made and seconded, the board voted to approve the delivery of the letter prepared by Mr. Langmaid to the County Commissioners, in a public Commissioner meeting, to be delivered by Directors Hinton and Nearhoof; motion carried unanimously.**

It was noted that no funds were budgeted for the 2018 directors' election line item, and \$4,000 was moved to that fund.

**New Business** An intergovernmental agreement – the Second Restated IGA – was presented for approval. The IGA amends and restates the agreement approved in year 2000 for the El Paso-Teller County Emergency Telephone Service Authority and its multiple governmental entities. **Upon motion duly made and seconded, the board voted unanimously to approve the subject amended IGA.**

**Reports on Workshops and Meetings** None.

**Correspondence** None.

**Future Meetings** A work session was scheduled to discuss the strategic plan, to be held on January 8, 2018, at 7:00 p.m. Director Nearhoof will schedule a meeting of collaborators in January 2018. The next regular board meeting will be held on Wednesday, January 17, 2018, at 7:00 p.m.

**Adjournment** There being no further business, **and upon motion duly made, seconded, and unanimously carried,** the board adjourned at 7:35 p.m.

Respectfully submitted,

Donna Arkowski, Secretary