

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE BLACK FOREST FIRE/RESCUE PROTECTION DISTRICT

The Board of Directors of the Black Forest Fire/Rescue Protection District held a regular board meeting on February 21, 2018, at Black Forest Fire Station One, such meeting duly posted for public notice.

A quorum present, the meeting began at 7:00 p.m.

Directors present: R. McMorran/PJ Langmaid/J. Hinton/R. Nearhoof
Directors absent: B.Kroto
Also present: B. Jack/J. Rebitski/D. Arkowski/fire department personnel/community members
Judy Von Ahlefeldt/Marcia Hannig

Roll Call: Director Bryn Kroto was absent; **a motion was made, seconded, and unanimously carried to excuse her absence.**

Public Comment Dr. Von Ahlefeldt addressed the board concerning phasing changes and vehicular traffic issues connected with construction of the Flying Horse North development, particularly on Holmes Road, and access for emergency vehicles in this planned community. Chair McMorran noted that two fire board members are working with the Department of Transportation on these issues.

Ms. Marcia Hannig also spoke to the board about the volume of traffic on Holmes Road, especially large logging trucks, and the danger the speeding vehicles present for residents on this road. Mr. McMorran said the situation would be monitored.

Other comments from the public covered public safety issues, installing cameras in fire department vehicles, posting the CWPP document on the fire department website, and alerting the public to these matters via the nextdoor.com community blog.

Minutes **A motion was made, seconded, and approved unanimously to approve the minutes of the January 17, 2018 meeting minutes.**

Financial Reports Treasurer Hinton advised that tax collections are quite small early in the year, but will increase substantially in a few months. A few large expenditures were made early this year for items such as insurance policies, air packs, and overtime expense. **Upon a motion duly made and seconded, the board approved the financial report; motion carried unanimously.**

Operations Report Given by Chief Jack. (A written report was prepared by Chief Jack, copy attached to the minutes.)

Response/Service

- 91 responses in last month and 36 transports.
- The average response time was 8:12.
- The average turnout time was 1:02.

Training

- 142 training hours in last month.
- The wildland refresher course has begun.
- A leadership class was taught by Mr. Langmaid for close to 40 attendees.

EMS

- 16 overlapping calls in the last month (mostly Black Forest) with none attributed to AMR, and none resulted in a non-response. Responded for AMR on 6 calls in the Falcon district, and they are now fully staffed.
- Chief Rebitski has completed the grant application for new cardiac monitors.

Apparatus and Equipment

- All vehicles are in service.
- Captain Bell and Chief Jack will meet with SVI on March 5 to review pre-build details for the new engine.

Facilities and Grounds

RECORD OF PROCEEDINGS

- The interior door at station 1 has been repaired and water leak in station 2 has been resolved.

Other

- Staffing was 5.12 operational per day.
- Chief Jack will work with Dr. Von Ahlefeldt on the Holmes Road traffic matter.
- Chief Jack met with Falcon Fire Chief Harwig to discuss collaborative agreements between the two fire districts and learned that Falcon FPD is interested in a transport service. Deputy chiefs of both districts met later to discuss ambulance operations.
- Staffing has been decreased past few months due to illnesses and residents who have graduated.
- The department's response time was praised by board members.

Old Business Exclusion of property from the Black Forest FPD update: An exclusion policy is being considered, with input from the Black Forest FPD and the City. A completion of the exclusion policy related to the development on City property near the Vollmer-Black Forest-Woodmen Road intersection is anticipated for 2020. Attorney Linda Glesne will be involved in this process.

Election Update: No nominating petitions have been received as of this date. Notice of the election was published in *The Gazette*. The deadline is 5 p.m. on March 2, 2018.

New Business Special district board members are permitted by statute to receive stipends for meetings attended, not to exceed \$100 per meeting or \$1,600 per year. The Black Forest board members have foregone this benefit for many years, but now want to consider reinstating the policy. **A motion was made to allow a monthly stipend of \$50 to all active board members in good standing, effective June 1, 2018; the motion received a second; the motion was passed unanimously.**

Reports on Workshops and Meetings None.

Correspondence None.

Future Meetings A Black Forest Fire District Pension Board meeting will be held on March 21, 2018, at 7:00 p.m., to be followed by the next regular board meeting.

Adjournment There being no further business, **and upon motion duly made, seconded, and unanimously carried,** the board adjourned at 7:46 p.m.

Respectfully submitted,

Donna Arkowski, Secretary