



BLACK FOREST FIRE RESCUE
PROTECTION DISTRICT
MONTHLY REPORT

BFFRPD BOARD OF DIRECTORS & STAFF

JUNE 22ND, 2022

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**BLACK FOREST FIRE RESCUE PROTECTION DISTRICT
BOARD OF DIRECTORS**
11445 Black Forest Road
Colorado Springs, CO 80908
(719) 495-4300



Nate Dowden, Chairman
Jim Abendschan, Vice-Chairman Jack Hinton, Treasurer
Kiersten Tarvainen, Director Chad Behnken, Director

MEETING AGENDA

Meeting Date/Time: June 22nd, 2022, 7:00 PM

LOCATION: Station 1 Community Room, 11445 Teachout Rd., Colorado Springs, CO 80908

VIRTUAL LOCATION: Zoom Meeting

1. Meeting called to order.
2. Roll Call.
3. Oath and badge pinning: Cody Poole, Brandon Jones, Michael Alvarado, Marina Fine, John Singsheim, Luke Morrone
4. Minutes approved – May 18th, 2022 regular meeting.
5. Financial report – Treasurer Jack Hinton
6. Department report presented by Chief Langmaid and Department Staff.
7. Old Business: Tower Ladder Truck Proposal
8. New Business: As presented
9. Board member reports on workshops/meetings attended.
10. Correspondence.
11. Public comments. **Comments will be limited to 3 minutes per person.**
12. Announcement of future meeting dates. (Tentative: July 20, 2022)
13. Adjournment.

Action Items:

Subject: _____ Assignee: _____

Subject: _____ Assignee: _____

Subject: _____ Assignee: _____

RECORD OF PROCEEDINGS

**MINUTES OF A REGULAR MEETING OF THE
BOARD OF DIRECTORS OF THE
BLACK FOREST FIRE/RESCUE PROTECTION DISTRICT**

The Board of Directors of the Black Forest Fire/Rescue Protection District held a regular board meeting on May 18, 2022, such meeting duly posted for public notice.

A quorum present, the meeting was called to order at 7:05 p.m. by Chair Nearhoof.

Directors present: R. Nearhoof/N. Dowden/J. Abendschan/D. Hoffpauir/C. Behnken/K. Tarvainen

Directors absent: J. Hinton

Also present: Chief Langmaid/DC Rebitski/DC Piepenburg/D. Arkowski/R. Dunn/fire department personnel/community members/and others via Zoom

Roll Call: Director Jack Hinton was absent. **A motion was made and seconded to excuse Mr. Hinton's absence; motion carried unanimously.**

Minutes A motion was made and seconded to approve the board meeting minutes for the April 20, 2022 regular board meeting; upon a vote, the motion carried unanimously.

Oaths of Office for New Directors Newly elected directors Nathan Dowden, Kiersten Tarvainen, and Chad Behnken were sworn in as new directors by outgoing Chair Rick Nearhoof. Their signed oaths of office were sealed and notarized. Former Chair Nearhoof thanked the Board and the community for their support over the past eight years and wished the new board well.

Board Officer Positions Director Dowden advised that the floor was open for nominations of Board officer positions. Nathan Dowden was nominated for the position of chair of the board; the nomination was seconded; there were no further nominations and Mr. Dowden was elected chair by acclamation. Director Jim Abendschan was nominated for vice-chair of the board; the nomination was seconded; there were no further nominations and Mr. Abendschan was elected vice-chair by acclamation. Director Jack Hinton was nominated for treasurer of the board, and Mr. Hinton had stated he would accept the nomination; the nomination was seconded; there were no further nominations and Mr. Hinton was elected treasurer of the board by acclamation.

Financial Reports Treasurer Hinton and Chief Langmaid reviewed the financial reports and found all items in order. Current assets total \$2.6 million, noting a receivable from the federal government of \$3,230 that has been in place for several months. Expenses are at 28% currently. The three-year revenue history is tracking as expected. **A motion was made and seconded to approve the financial reports; the motion carried unanimously.**

Operations Report Given by Chief Langmaid and section managers. A written report was prepared by Chief Langmaid and given to all directors. A copy is attached to the minutes.

Finance and Administrative – Admin. Officer Rachel Dunn:

- Notable revenues last month were ambulance receipts - \$13,371, tax revenues - \$559,093, and a state fire fighters grant of \$5,000.
- Notable expenditures were fitness equipment - \$3,974; trench rescue equipment - \$23,305; and Knox safes - \$5,943.
- Notable arrivals were Knox safes and rescue equipment.
- Re public affairs, DC Rebitski was interviewed by KOAA-TV re the District mitigation program.
- Compensation and Claims – nothing to report.
- Time Unit – 8,773 hours worked, with 1,896 in deployment hours.
- IT Unit – Platte River Network is onboard with system.

Branch II Logistics - Communications – Deputy Chief James Rebitski

- Radio programming updates completed.
- Station alerting system underway.

Ground Support (Fleet Services)

- Repair items included pump rebuild, primer, tire, air leak.

Facilities Unit

- Conversion from fluorescent lights to LED is underway.
- Quote of \$62,985 received to repair concrete apparatus pads.

RECORD OF PROCEEDINGS

- Awaiting a quote for carpet removal on lower level and polishing concrete floor.
- Ceiling repaired in stairway.

Planning and Prevention

- Pierce engine production has begun.
- Acquired a used 25-foot cargo trailer.
- Working with La Foret re a new structure and improved water tank capacity.

Community Risk

- Sketch plans, comment submittals and commitment on subdivisions ongoing.
- Annual inspection of La Foret completed.
- Wildfire risk assessments for 131 properties and Firewise assessments for 6 properties.
- Stage 2 fire restrictions continue.

Operations – Deputy Chief Piepenburg

- Training hours far exceed minimum required; training occurs daily.
- DC Piepenburg was an instructor at FDIC event.
- Annual medical skills checkoff is underway in BFFD.
- Wildland training with CSFD on structure protection.
- Deployment – type 6 has returned from a deployment of 21 days.
- Several brush fires in and around El Paso County and the City threatened structures.
- 70 calls in last month.

Command/Strategic – Chief PJ Langmaid

Chief noted the 131 risk assessments completed in April, adding that number will increase as residents address fire hazards in Black Forest. DC Piepenburg will teach a course at CSFD, funded by a \$5,000 grant. Sterling Ranch has again advised they wish to grant a small parcel of land to BFF/RPD for a fire station; discussions in June on this matter. Property tax collections would pay for the station. DC Piepenburg will make a presentation re beginning the acquisition of a ladder truck; Chief Langmaid will be available for field tours and briefings with Board members on this matter.

Ladder Truck Needs Assessment

DC Piepenburg presented information to illustrate the need for a ladder truck in the BFFD and included explanations of the differences between an engine and a ladder truck, the type of equipment they carry, the types of structures that benefit from a ladder truck on scene – noting the growth in Black Forest that includes larger and taller homes, strip malls, and hotels. A mid-mount tower ladder truck would prove extremely valuable in search and rescue operations, venting, and water hose angles. Ladder trucks are available from TriLakes FPD and CSFD, with a response time of 18 to 20 minutes, at best. Relying on mutual aid is further exacerbated by communication problems, and departments required to use telephone calls to relay information and requests at times. A ladder truck supports fire operations, with an engine functioning as the main element in firefighting. The cost of a new truck would be about \$1.5 million if ordered now, and about \$2 million if ordered later.

In response to the assessment report, board members and meeting attendees asked several questions related to the design of ladder trucks, with a mid-mount truck favored for stability. Concerning the size and weight of a ladder truck, it was acknowledged that there may be times when the roadways and driveways in Black Forest would not support such a truck. In such instances ground ladders would be used. Staffing of a ladder truck would require a large increase in personnel and SAFER grants will be utilized for hiring needs. In response to how many structures in the BFFPD require an aerial truck, the answer is unknown. Suggestions were made to consider purchasing a used truck, or a ladder-carrying truck, with the response being that such vehicles would be too old and would need significant maintenance. Station 1 was deemed large enough to house a ladder truck. Concerns were voiced about weight dispersion and axles, maneuverability, solving communication problems, supporting District needs if a two-year lead time is needed for a new truck, cost comparisons for equipment, a method for deploying more ground ladders on a fire scene, utilizing mutual aid efficiently, limited staffing numbers, and water-carrying capabilities and refilling methods.

Old Business None.

New Business None.

Reports on Workshops and Meetings None.

RECORD OF PROCEEDINGS

Correspondence None.

Public Comments Former Chair Rick Nearhoof gave a farewell address, which was composed by his granddaughter, as follows: "Thanks and goodbye." Many thanks were offered to Mr. Nearhoof and to Ms. Deb Hoffpaur for their service and dedication to the Black Forest Fire District. The newly installed directors were asked why they joined the board and what they planned to do for the District. Ms. Tarvainen responded that she is a friend of Rick Nearhoof and has supported him as a board member. She also wishes to contribute as much as she can and follow Mr. Nearhoof's lead in support of the fire department and staff. She is a fire lieutenant, with 29 years of service with the City Fire Department, born and raised in Black Forest. Chad Behnken said his perspective is somewhat different as he works in real estate and has connections with the city and county, and believes he will be a resource for addressing questions on all sides of the matters of development and water needs.

Future Meetings The next regular meeting will be June 15, 2022, at 7:00 p.m.

Adjournment There being no further business, the board adjourned at 8:47 p.m.

Respectfully submitted,

Donna Arkowski, Secretary

Black Forest Fire Rescue Protection District
Balance Sheet
As of May 31, 2022

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1000 FNB - Operations Checking	1,543,397
1005 MMDA First National Bank	136,453
1010 FNB - Emergency Reserve	235,989
1015 FNB - Capital Improvement	815,480
1020 FNB - Tabor	136,958
Total Bank Accounts	\$2,868,277
Accounts Receivable	
1200 Accounts Receivable	3,230
Total Accounts Receivable	\$3,230
Other Current Assets	
1205 County Taxes Receivable	269,887
Total Other Current Assets	\$269,887
Total Current Assets	\$3,141,394
TOTAL ASSETS	\$3,141,394
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 Accounts Payable	9,793
Total Accounts Payable	\$9,793
Credit Cards	
2010 Divvy Payable	208
Total Credit Cards	\$208
Other Current Liabilities	
2015 Colonial Insurance	423
Total Other Current Liabilities	\$423
Total Current Liabilities	\$10,424
Total Liabilities	\$10,424
Equity	
3000 Beginning Fund Balance	1,888,475
Net Income	1,242,495
Total Equity	\$3,130,970
TOTAL LIABILITIES AND EQUITY	\$3,141,394

Black Forest Fire Rescue Protection District
Budget vs. Actuals
 January - May 2022

	TOTAL		
	ACTUAL	BUDGET	% OF BUDGET
Income			
100 Operating Revenues	121,706	561,104	22.00 %
108 Training Fees	3,000		
200 Non-Operating Revenues	2,690,057	3,982,874	68.00 %
Total Income	\$2,814,763	\$4,543,978	62.00 %
GROSS PROFIT	\$2,814,763	\$4,543,978	62.00 %
Expenses			
300 General Finance Branch	182,829	292,328	63.00 %
320 Administrative Branch	16,223	51,183	32.00 %
340 Total Compensation Branch	769,872	2,350,236	33.00 %
342 Benefits	213,657	568,287	38.00 %
400 General Logistics Branch	11,247	39,559	28.00 %
420 Information Technology Branch	15,170	37,812	40.00 %
440 Communications Branch	47,917	99,522	48.00 %
460 Fleet Services Branch	36,597	103,040	36.00 %
480 Facilities Branch	28,593	77,377	37.00 %
484 Training Center	519	17,828	3.00 %
485 Radio Tower	177	616	29.00 %
486 Communications Center	96		
490 Personal Protective Equipment (PPE) Branch	40,041	51,462	78.00 %
500 Operations Branch	59,300	127,693	46.00 %
520 Training Branch	47,653	163,664	29.00 %
540 Deployment Branch	77,032	376,104	20.00 %
620 Community Risk Branch	6,783	5,975	114.00 %
680 Capital Procurement Branch	5,925	43,029	14.00 %
700 Command Sections	12,625	93,762	13.00 %
Uncategorized Expense	14		
Total Expenses	\$1,572,268	\$4,499,477	35.00 %
NET OPERATING INCOME	\$1,242,495	\$44,501	2,792.00 %
Other Expenses			
Reconciliation Discrepancies	0		
Total Other Expenses	\$0	\$0	0%
NET OTHER INCOME	\$0	\$0	0%
NET INCOME	\$1,242,495	\$44,501	2,792.00 %

DEPARTMENT SUMMARY

BRIEF OVERVIEW of MAY 2022

Fire Calls	EMS Calls	Training Hours	Plans Reviewed
5	49	1,365.5	6
Significant Incidents, Events, & Projects			
Fires in Colorado Springs and Security High Park Fire in Teller County Zonehaven alignment with City of Colorado Springs Research and investigation of 2005 Pierce Tower Ladder for purchase			

We continue to attend and meet with:

- North El Paso County Fire Chief’s
- Pikes Peak Wildfire Preparedness Group
- 9-1-1 Authority
- El Paso County Land Use
- Pike Peak Area Council of Governments
- Mtn. View Electric
- Emergency Services Authority (ESA) Board
- Pikes Peak Regional Office of Emergency Management (PPROEM)
- Pikes Peak Fire Chief’s Council
- Board of County Commissioners (BoCC)
- El Paso County Planning Commission
- Pikes Peak Radio Communications Network
- Colorado State Fire Chief’s
- Cherokee Metropolitan District
- Colorado Springs City Council

FINANCE & ADMINISTRATIVE SECTION

Administrative Officer Rachel Dunn

Cost Unit

Notable Revenues this month:

- Ambulance Revenue of \$14,190
- Total Tax Revenue of \$268,887

Notable Expenses this month:

- Uniform items: \$4,149
- Tires for Engine: \$2,683
- Tires for Tender: \$4,173

Procurement Unit

Notable arrivals this month:

- Tires
- Wildland Equipment

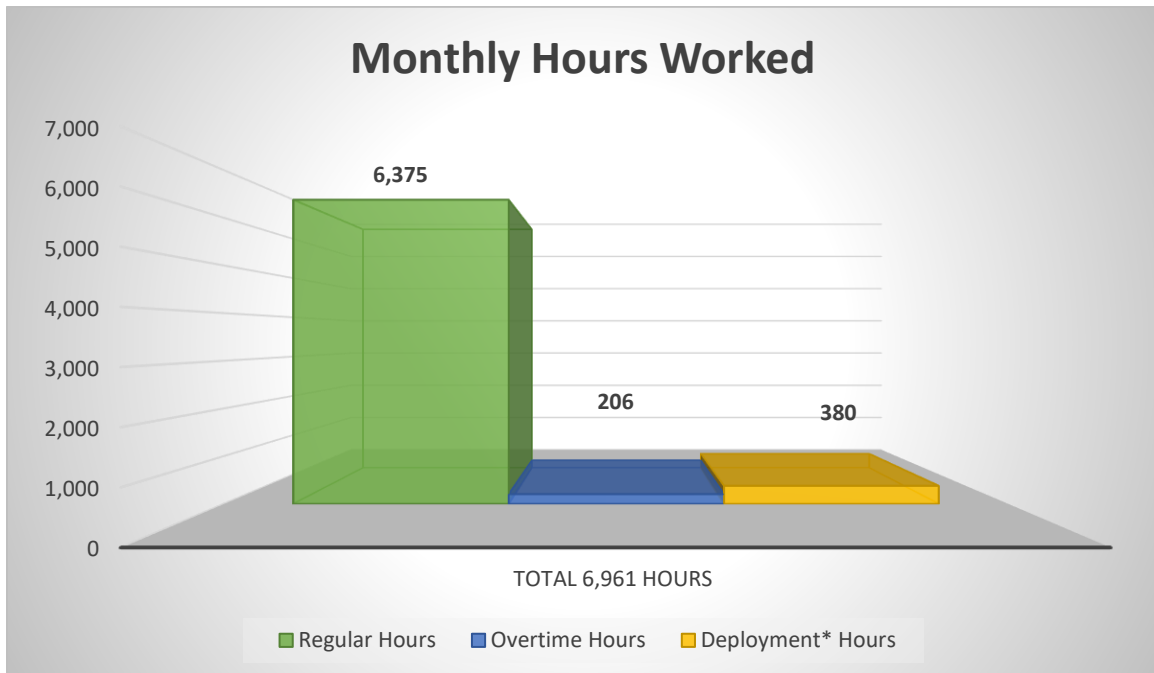
Public Affairs (PIO) Unit

- Continuation of weekly videos

Compensation & Claims Unit

- Nothing to report

Time Unit



* Denotes total deployment and deployment backfill hours

LOGISTICS SECTION

Administrative Officer Rachel Dunn & Deputy Chief James Rebitski

Branch I (Rachel Dunn)**IT Unit**

- Platte River Network onboarding completed

Supply Unit

- Nothing new to report

Member Wellness Unit

- Nothing new to report

Branch II (Deputy Chief Rebitski)**Communications Unit (Lt. Jones)**

- Station alerting wiring has been installed, awaiting hardware.
- Attended Zonehaven evacuation communication platform workshop with regional partners.

Ground Support (Fleet) Unit (E.V.T. Gavin Smith)

4546: Completed brakes, pump, engine service and interior work.

3341: Oil change and service completed; Transmission recall work completed.

3342: Oil change and service completed; Transmission recall work completed.

8591: Siren horn replaced; primer valve rebuilt.

7129: Oil change and service completed on motor and pump.

Facilities Unit

Firehouse 1:

- Nothing new to report.

Firehouse 2:

- Nothing new to report. (Outdoor project complete but reported last month)

Training Complex (DC Piepenburg):

- Nothing new to report.

PLANNING & PREVENTION SECTION

Deputy Chief James Rebitski

Planning Branch

Resources Unit

- New Pierce engine still being manufactured. Weekly updates on progress being sent.

Situation Unit

- Summer forecast is for above normal drought and temperature conditions in the region.
- Black Forest Fire Rescue Protection District is being responsive with Fire Restrictions. Stay updated via website.

Documentation Unit

- Nothing to report.

Community Risk Branch

Inspections Unit

- Commitment letter requested for Homestead North at Sterling Ranch Filing 1
- Commitment letter requested for Homestead North at Sterling Ranch Filing 2
- Commitment letter requested for Copper Chase at Sterling Ranch Filing 1
- Submitted comments on two minor (3-lot) subdivisions.
- Submitted comments on Terra Ridge Subdivision rezone.
- Submitted comments on Bar-X Regional water distribution system (Falcon Water Authority).

Investigations Unit

- Two personnel completed fire investigations class. They will be working with Regional Investigation Unit.

Fuels Management (Mitigation) Unit

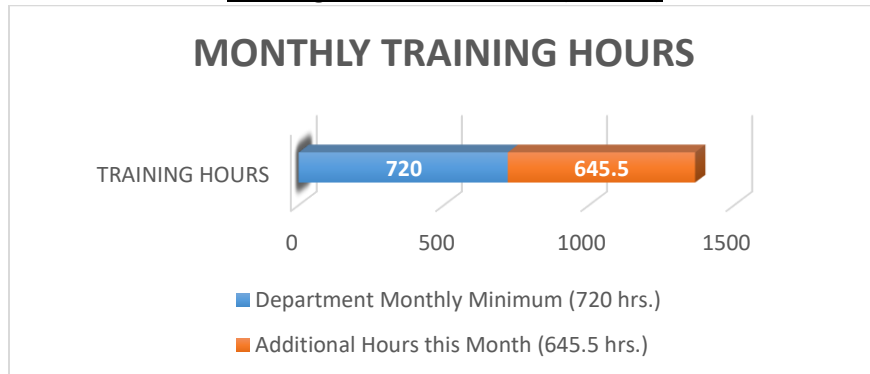
- Completed wildfire risk assessments for 82 properties.
- Working with partners to enhance mitigation program and information sharing.

BFFRPD is in STAGE 1 FIRE RESTRICTIONS

OPERATIONS SECTION

Deputy Chief Chris Piepenburg

Training Branch – Director: (Vacant)



Training Branch

Summary of Significant Events:

- 3 members to FDTN Engine Company Operations 1
- 3 members to TEEX for Trench Rescue
- CO-TF1 USAR Training
- Hosted a Man v Machine class for 86 firefighters from around the state and 4 from Texas
- Hosted North Group VES Training

Deployment Branch

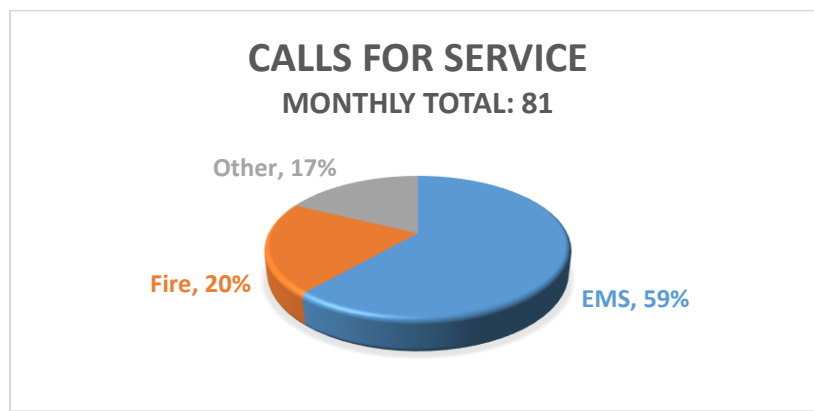
Summary of Significant Events:

- BFFR Type 6 (Brush) deployed to High Park (Teller County) fire for three days.

Daily Operations Branch

Summary of Significant Events:

- Grass/outside fires in City of Colorado Springs and Security on same day.



COMMAND/STRATEGIC SUMMARY

Fire Chief PJ Langmaid

Fire Chief's primary focus, and intent continues to be:

- Leadership development and alignment for entire Officer Corps and other interested staff.
- Succession planning and development for continuity of operations and service delivery.
- Strategic planning and alignment for organizational sustainability and stability.
- Building and maintaining relationships with strategic and tactical partners.
- Research and development to increase capacities and capabilities for community services delivery.

Strategic Planning:

INFORMATIONAL ONLY NO ACTION REQUESTED/NEEDED AT THIS TIME

- Within the Sterling Ranch development, a small parcel for a smaller fire station is being identified and followed up in May or June for a discussion with the developer to discuss.

ACTION REQUESTED AT THIS TIME

- Staff is requesting the Board of Directors authorize the purchase of the 2005 Pierce Tower Ladder indicated in the proposal submitted.
 - Option A: Purchase only with transport via hauler
 - Option B: Purchase plus BFFR paint/decal with transport via hauler.
 - Option C: Purchase plus BFFR paint/decal, plus light upgrades, with transport via hauler.

In summary, despite the significant daily operational workload, the leadership within your organization is consistently focused on the strategic planning for the next 5, 10, and 20 years of professional and high performing service delivery.

APPENDIX A
OLD BUSINESS DOCUMENTS

APPENDIX B

NEW BUSINESS DOCUMENTS
