

## RECORD OF PROCEEDINGS

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### MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE BLACK FOREST FIRE/RESCUE PROTECTION DISTRICT

The Board of Directors of the Black Forest Fire/Rescue Protection District held a regular board meeting on January 19, 2022, such meeting duly posted for public notice.

A quorum present, the meeting was called to order at 7:00 p.m. by Chair Nearhoof.

Directors present: R. Nearhoof/N. Dowden/J. Hinton via Zoom/J. Abendschan

Directors absent: None

Also present: Chief Langmaid/D. Arkowski/R. Dunn/fire department personnel/Deborah Hoffpaur, and others via Zoom

**Roll Call:** All current directors were present.

Ms. Deborah Hoffpaur, the widow of recently deceased board member David Hoffpaur, was present to support her application to fill the vacancy on the board of directors. She has requested that she be allowed to finish her husband's term, which expires in May 2022. After discussion, **a motion was made and seconded to appoint Deborah Hoffpaur to the board of directors; a vote was called and the motion carried unanimously.** Chair Nearhoof administered the oath of office to Ms. Hoffpaur, which was signed and notarized. Chair Nearhoof signed the notice of appointment for Ms. Hoffpaur's position. The documents will be filed with the State and county.

**Minutes** A motion was made and seconded to approve the board meeting minutes for the December 8, 2021 regular board meeting; upon a vote, the motion carried unanimously.

**Financial Reports** Treasurer Hinton reported total assets of \$1.926 million, including reserves. About \$300,000 will be taken from reserves to cover the May delivery of the new engine, which will reduce future payments. An amount of about \$700,000 is available to carry the district's finances into March. **A motion was made and seconded to approve the financial report; the motion carried unanimously.**

**Operations Report** Given by Chief Langmaid. A written report was prepared by Chief Langmaid and given to all directors. A copy is attached to the minutes.

#### Previous Month Overview and Primary Focus

- 12 fire calls; 47 EMS calls; 1028 training hours; 1 plan review
- BFFR responded to the Marshall Fire in Boulder County
- Staffing challenges due to covid-19 cases in the workforce
- Parcels west of Black Forest Road and south of Research have been excluded from the District
- BFFR continues to meet with surrounding fire service and other emergency agencies
- Primary focus continues to be leadership, service and long-term planning

#### Finance and Administrative:

- Tax revenue Dec. 2021 - \$30,562 and Nov. 2021 - \$30,988; deployment revenue - \$6,014
- Notable expenses - \$5,400 training and \$396,439 transfer for capital improvements
- W2 reports are in progress

#### Logistics:

- IT - nothing to report
- Fleet - repairs in three areas
- Facilities - nothing to report
- Supply chain issues continue
- Communications - nothing new to report
- Numerous members impacted by covid in December

#### Operations:

- Training - nothing significant due to holidays
- Deployment - several members deployed to Boulder County

#### Planning

- Three units OOS due to mechanical problems
- Unit 3341 available in ready reserve status

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- Four members OOS due to COVID-19 in December
- Reorganization of DW and TLM has impacted BFFR due to availability of a ladder truck and a tender
- AMR staffing issues and increase in call volume is pressuring BFFR's ability to rely on mutual aid

Discussion ensued concerning projected plans for the Flying Horse North development, which has changed significantly from its original plan and includes an 8.5-acre site at Black Forest and Hodgen Roads designated for commercial and possibly a fire station. This site is about one-quarter mile from the Black Forest Station 2.

Resident Linda Smith asked if planned merger of DWFPD and TLMFPD will impact the BFFR district. Chief Langmaid replied it would impact BFFR because two ladder trucks had been available but one has been placed in reserve, and the nearest ladder truck is now located at the border of the Palmer Lake FD and the TLMFPD. Previously, DWFPD had two tenders and TLMFPD had none. One of the tenders has been put in reserve and the remaining tender has been moved to the center of Monument. In addition, the DWFPD station at Highway 83 and Stage Coach Road has been closed temporarily.

**Old Business** Tender purchase – A fleet analysis to support the tender purchase request was provided by Chief Langmaid, along with comments specific to existing vehicles and desired components of a new tender. Discussion ensued on cab and chassis requirements, pricing restrictions and ability to pay cash for the vehicle without any debt, and other components of the truck to include communications equipment, pump equipment and capacity, and hose requirements. **A motion was made to authorize Chief PJ Langmaid to enter into a contract with Pierce Manufacturing on behalf of the Black Forest Fire/Rescue Protection District to purchase a 2022 commercial cab and chassis tender with a 1500 gpm pump at a cost not to exceed \$360,000, stipulating the contract will be executed no later than January 30, 2022; motion was seconded; a vote was called and the motion carried unanimously.**

Delivery of the truck will be 18 to 24 months, rather than a normal 6 months, due to supply chain issues.

**2022 Election Report** – Ms. Dunn reported information for the May election of directors will be available on the website on January 23, and self-nomination paperwork is available at Station 1 with a submission deadline of February 25. Currently, there are no interested parties for the three vacancies on the board.

**New Business** Resolution 2022-01, a resolution notifying posting and meeting procedures. **A motion was made to adopt Resolution 2022-01; motion was seconded; motion carried unanimously in a vote.**

**Reports on Workshops and Meetings** None.

**Correspondence** None.

**Public Comments** Linda Smith noted that a social media site reported that three fire members went to see the new truck being built and asked how the project was progressing. Chief Langmaid clarified the members went to a pre-construction meeting to discuss specifics of building the truck. There will be another meeting in April.

**Future Meetings** The next regular meeting will be February 16, 2022, at 7:00 p.m.

**Adjournment** There being no further business, the board adjourned at 7:47 p.m.

Respectfully submitted,

Donna Arkowski, Secretary