

## RECORD OF PROCEEDINGS

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### MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE BLACK FOREST FIRE/RESCUE PROTECTION DISTRICT

The Board of Directors of the Black Forest Fire/Rescue Protection District held a regular board meeting on March 15, 2023, such meeting duly posted for public notice.

A quorum present, the meeting was called to order at 7:00 p.m. by Chair Dowden.

Directors present: N. Dowden/J. Abendschan/J. Hinton/C. Behnken/K. Tarvainen

Directors absent: None

Also present: PJ Langmaid/C. Piepenburg/R. Dunn/D. Arkowski/fire department  
personnel/community members

**Roll Call:** All directors were present.

**Minutes** A motion was made and seconded to approve the board meeting minutes for the February 15, 2023 regular board meeting; upon a vote the motion carried unanimously.

**Financial Reports** Treasurer Hinton reported that property taxes are coming in and the District has cash assets of \$1.488 million. Receivables are \$77,000. Mr. Hinton stated the budget is on track with expenses currently at 16%. **A motion was made and seconded to approve the financial reports; the motion carried unanimously.**

**Operations Report** A written report was prepared by Chief Langmaid and given to all directors. A copy is attached to the minutes.

Finance and Administrative – Admin. Officer Rachel Dunn:

- Notable revenues last month were ambulance receipts - \$21,553, tax revenues - \$1,510,254.
- Notable expenditures – nothing new.
- Monthly hours worked – 6337.5.

Branch II Logistics – Planning and Prevention

- Communications – nothing new.
- Ground Support – routine maintenance.

Facilities Unit

- Facilities – continued remodel of training room.
- Normal maintenance at facilities.
- Training complex – waiting for inspection to install gas meter in barn.

Inspections Unit

- Nothing new.

Investigations Unit

- Nothing new.

Fuels Management (Mitigation) Unit

- Nothing new.

Operations – Deputy Chief Piepenburg

- Two new recruits in the CSFD Academy.
- Ice rescue training in Fountain.
- No deployments to report.
- Calls included a barn fire and trench rescue; air packs were tested
- 1,452 training hours.

Planning and Prevention – Chief PJ Langmaid

- Resources - Three recruits sent to CSFD Academy and one dropped out quickly. Academy candidates will be vetted more carefully in the future. The next person on the recruitment list accepted the Academy opportunity.

**Old Business** Election report from DEO Dunn: The May election has been canceled as there were only two open positions and only two individuals submitted applications. Messrs. Hinton and

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Abendschan are the two applicants for the board positions. Those two applicants will be given their oaths of office for the board at the May board meeting on May 17, 2023.

**New Business** None.

**Public Comments** Mr. Jerry Nelson of EIS addressed the board, reporting on a successful community event that his group participated in that was very well received. He advised that his group is available to support fire activities. EIS assists fire departments by readying equipment and helping with rehab, providing a much-appreciated service.

Black Forest residents appeared, noting the problems associated with traffic control on South Howells Road, asking if the fire department had any authority for that area. Chief Langmaid advised that all of Howells Road, north and south lanes, are now part of Colorado Springs, and the Black Forest Fire Department has no authority there. The visitors were advised to contact the City Council and Planning Commission. A question was asked concerning installation of a cistern on their property and they were advised to go to the fire website for more information.

**Future Meetings** The next regular board meeting will be April 19, 2023, at 7:00 pm.

**Executive Session** Chair Dowden stated the board would be adjourning into executive session and upon reconvening afterwards would immediately be adjourning the meeting without any further actions. **A motion was made to go into executive session for the purpose of discussion of compensation matters that may be subject to negotiation with employees, per §24-6-402(3)(a)(v); the motion was seconded; the motion carried unanimously.** The board adjourned into executive session at 7:32 p.m.

The board reconvened in public session at 8:54 p.m. and announced the discussion during the executive session was limited to the approved topic and did not stray into other matters, and no motions, decisions, or proposals were made by the board. Chair Dowden advised that the items discussed in the executive session included the 2023 wage schedule; previous modifications of the schedule; discussion regarding job duties; a request for clarification of job descriptions and classifications. The requested information will be forwarded to board members for consideration and action at the next board meeting.

**Adjournment** There being no further business, the board adjourned at 9:00 p.m.

Respectfully submitted,

Donna Arkowski, Secretary