

## RECORD OF PROCEEDINGS

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### MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE BLACK FOREST FIRE/RESCUE PROTECTION DISTRICT

The Board of Directors of the Black Forest Fire/Rescue Protection District held a regular board meeting on May 15, 2024, such meeting duly posted for public notice.

A quorum present, the meeting was called to order at 7:01 p.m. by Chair Dowden.

Directors present: N. Dowden/K. Tarvainen/J. Abendschan/J. Hinton

Directors absent: C.Behnken

Also present: R. Dunn/L. Emry/Chief Piepenburg/Chief Langmaid/fire department personnel/community members

**Roll Call:** C.Behnken was excused

**Minutes** A motion was made and seconded to approve the board meeting minutes for the April 17, 2024 regular board meeting; upon a vote the motion carried unanimously.

**Financial Reports** Treasurer Hinton reported that the district has total assets of \$4.8 million, which includes taxes receivable of \$1.36 million. Budget expenses are at 33% to date. A motion was made and seconded to approve the financial reports; the motion carried unanimously.

**Operations Report** A written report was prepared by Chief Langmaid and given to all directors. A copy is attached to the minutes.

Finance and Administrative – Section Lead Lisa Emry:

- Notable revenues last month were ambulance receipts-\$6,516, tax revenues-\$1,348,794.
- Monthly hours worked – 8,711.

Logistics & Planning – Section Lead Rachel Dunn:

- Asset Management - Quotes requested for concrete work, pavement repair, PPE room remodel, extractor, drying rack, et al.
- Long-range planning – two proposals received.
- Fleet Management – Routine maintenance.
- Procurement – helmets & Shields
- Facilities – Station 1 acoustical tile quote

Operations – Section Lead Deputy Chief Chris Piepenburg

- Training hours – 1889.25 hours last month.
- Fire Academy – Graduation was held May 3<sup>rd</sup>.
- Type 1 Engine deployment to Pueblo for wildland structure protection
- Type 6 assisted Falcon and several other agencies on a major wildland fire.

- 2 working structure fires in Black Forest
- 48 calls last month.
- EDARP participation at 100%.
- 2 members in CSFD Plans Review Academy.

**Old Business** Tender sale proposal discussion. **A motion was made, seconded, and unanimously carried to sell the 1999 Freightliner Tender to Rock Bottom Propane for \$30,000.**

Vermeer sale proposal discussion. **A motion was made, seconded and unanimously carried to consign the 2013 Vermeer to a commercial equipment broker.**

District Policies and Procedures Lexipol, a business that provides guidance for public safety agencies, has submitted a proposal to the BFFRPD for consideration for the 2025 budget. Lexipol provides state-specific policies based on statutes and law enforcement professionals and public safety. Board discussion ensued regarding implementation time for tiers. The Staff will forward proposal to legal for review of terms and conditions. Clarify with Lexipol the proposal rates. The staff will review the 2024 budget projections to determine if it may be possible to reallocate funds in a manner that would allow for purchasing a pro-rated Lexipol policy in 2024.

Long-Range Planning: The directors will table the discussion

**New Business** Director discussion ensued regarding MOU with Pikes Peak State College. **A motion was made, seconded, and unanimously carried approving MOU with Pikes Peak State College.**

SB24-194 "Special District Emergency Services Funding". Board discussion ensued regarding legislation that was approved and signed by the Governor. Director Dowden stated in regards to the impact fee portion, imposing fees has to be underpinned by a study. Chief Langmaid stated, legal recommendation is to get into a study and receive a briefing. The Staff was directed to have legal present at next Board of Directors meeting in June and ask legal for a sample RFP other districts have used for the study.

**Board Member Reports** None.

**Correspondence** None.

**Public Comments** None.

**Future Meetings** The next regular board meeting will be June 19th, 2024, at 7:00 p.m.

**Adjournment** There being no further business, the board adjourned at 8:25 p.m.

Respectfully submitted,  
Rachel Dunn, Administrative Officer