

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE BLACK FOREST FIRE/RESCUE PROTECTION DISTRICT

The Board of Directors of the Black Forest Fire/Rescue Protection District held a regular board meeting on February 11, 2026, such meeting duly posted for public notice.

A quorum present, the meeting was called to order at 5:30 p.m. by Chair K. Tarvainen.

Directors present: K. Tarvainen/T. Joyce/N. Dowden/J. Tarvainen

Directors absent: J. Abendschan

Also present: Chief Rocco/Chief Cerrone/R. Dunn/L. Emry/D. Arkowski/D. Spence via Zoom/fire department personnel/M. Verdone BBC Research

Roll Call: Director Abendschan was absent. **A motion was made and seconded to excuse Mr. Abendschan's absence; motion was seconded and unanimously approved.** A quorum was declared.

Agenda Approval: Chair Tarvainen suggested amending the agenda order to hear the impact fee presentation earlier in the meeting, as well as legal discussions. **A motion was made and seconded to approve the agenda as amended, to hear the impact fee presentation and legal comments earlier in the meeting. The motion carried unanimously.**

Minutes **A motion was made and seconded to approve the board meeting minutes for the January 14, 2026 board meeting; the motion carried unanimously.**

Attorney Dakota Spence advised that the legal firm was not prepared to discuss anything in executive session regarding the potential acquisition of property. He asked that that agenda item be stricken from this meeting agenda and added to next month's meeting agenda. **A motion was made and seconded to strike from the agenda the item concerning acquisition of property, and to include it in the next regular meeting agenda. A vote was held, and the motion carried unanimously.**

Swearing in Ceremony Newly hired Deputy Chief Anthony Cerrone was sworn in by Chair Kiersten Tarvainen.

Impact Fee Presentation: The board heard a presentation from Dr. Michael Verdone, Managing Director of BBC Research & Consulting, which specializes in impact fee studies for fire districts. The project proposed by BBC would develop impact fees to recover capital costs that new development would create in the Black Forest Fire District. Dr. Verdone covered laws governing impact fee structure, noting items such as allowing only a one-time charge on new development, fees being proportional to project impact, fees to be used only for capital expenditures, and financial accountability. A residential fee calculation for BFFR, based on an estimated eligible future capital investment of \$8.5 million for the 2026-2036 planning period, was \$1.94 per square foot for residential properties. The fee recommended for commercial and retail is \$2.76 per square foot, with other rates provided in the study. Properties that apply for a building permit will be subject to the fee; properties that are already permitted will be exempt. BFFR will consider project initiation, contract execution and scheduling. Future tasks will be determined. A Board resolution will be required to proceed with this project.

Executive Session **Chair Tarvainen made a motion to go into executive session per §2-6-402(4)(b) CRS to receive legal advice regarding impact fees; motion seconded; motion carried unanimously.* The board adjourned into executive session at 6:02 p.m.** The executive session attendees were Dakota Spence, Kiersten Tarvainen, Tom Joyce, N. Dowden, John Tarvainen, and Donna Arkowski.

The board returned to open session at 6:48 p.m. Mr. Spence advised that the board stayed on topic throughout the executive session.

Operations Reports A written report was prepared and given to all directors. A copy is attached to the minutes.

Finance and Administrative – Section Lead Lisa Emry:

- Notable revenues – property tax N/A; ambulance revenue \$6,261; money market a/c interest \$3,662.
- Notable expenses – Insurance renewal \$98,467; Worker's Comp \$16,360; Worker's Comp Deductible for 2 employees \$1,519
- Hours worked – 7,064 (481 hours OT, deployment 0 hours).

Logistics and Planning – Section Lead Rachel Dunn:
Fleet Management (Gavin Smith)

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- 711 - VGT issue fixed
- 781 - repaired computer rewiring/house oxygen bottle leak
- 782 - fixed battery issues
- New tires on command vehicle
- Repaired flat on Chief vehicle

Facilities – Captain Alvarado

- Station 1 – SCBA compressor at station 1 repaired
- Bay door repair (panel alignment)
- New cable machine arrived

Deployment

- 18 members interested in 2026 deployment program; staff meeting in March

Planning

- Dunn and Fine working on updating CWPP
- Fine working on grants for chipper, new ambulance cot, med vault

Chief Cerrone Operations Report

- 99 total calls - 3 fire calls, 50 EMS calls, 46 other, 611 training hours.
- Fatal TA at Hodgen and Timber Meadow
- Cardiac arrests - one fatal and one save
- Mutual aid with Ellicott FPD for grass fire
- Mutual aid with Falcon FPD for brain injury turned over to Flight

Chief Update

- Partnering with Chief Bartlett to finalize the Lt and CPT test parameters and actual tests.
- Deputy Chief Cerrone is working with crews.

Old Business Nothing to report.

New Business Nothing to report.

Board Member Reports: Treasurer Joyce updated progress on the Fire Adapted Colorado (FACO) – Wildfire Neighborhood Ambassador Orientation project, a 6 week project aimed at training residents in wildfire risk reduction, evacuation, neighborhood planning, local guidance and connection to fire professionals. The classes are virtual and free. Also working with County officials on fire-related items.

Correspondence: Thank you email received praising Lt. Alvarado and his crew.

Public Comment: Has the ground cover in the training ground been refurbished? It's in progress.

Future Meetings: The next regular board meeting will be held on March 11, 2026, at 5:30 p.m. A special board meeting will be held February 18, 2026 at 5:00 p.m.

Adjournment: There being no further business, **upon a motion, second, and unanimous vote, the board adjourned at 7:15 p.m.**

Respectfully submitted,

Donna Arkowski
Recording Secretary

***Statute number stated in the meeting - §2-6-402(4)(b) CRS – was incorrect due to a typographical error in meeting documents. The correct statute number was §24-6-402(4)(b) CRS.**