

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE BLACK FOREST FIRE/RESCUE PROTECTION DISTRICT

The Board of Directors of the Black Forest Fire/Rescue Protection District held a regular board meeting on March 25, 2026, such meeting duly posted for public notice.

A quorum present, the meeting was called to order at 5:30 p.m. by Chair K. Tarvainen.

Directors present: K. Tarvainen/J. Abendschan /N. Dowden/J. Tarvainen

Directors absent: T. Joyce

Also present: Chief Rocco/Chief Cerrone/R. Dunn/ D. Arkowski/D. Spence-Zurek via Zoom/fire department personnel

Roll Call: Director Joyce was absent. **A motion was made and seconded to excuse Mr. Joyce's absence; motion was seconded and unanimously approved.** A quorum was declared.

Agenda Approval: **A motion was made and seconded to approve the agenda as presented. The motion carried unanimously.**

Minutes **A motion was made and seconded to approve the board meeting minutes for the February 11, 2026 regular board meeting and the February 18, 2026 special meeting; the motion carried unanimously.**

Operations Reports A written report was prepared and given to all directors. A copy is attached to the minutes.

Finance and Administrative – Section Lead Lisa Emry, report by Rachel Dunn:

- Notable revenues – property tax \$1,753,635; ambulance revenue \$16,744.
- Notable expenses – Paramedic tuition \$9,000; ESO annual renewal \$5,899.
- Hours worked – 6,540; deployed to Qury fire in S. Dakota with Cimarron Hills FD.

Logistics and Planning – Section Lead Rachel Dunn:

- Community Risk Reduction – several members participating in FACO Community Ambassador training educating Black Forest residents on property protection. Chief Bradley will be addressing members about the Monument program.
- Awards dinner will be April 13; RSVPs needed.
- A mitigation open house is planned for May 16 to include BFFPD, MVEA, slash/mulch, and Judy VonAhlefeldt to educate on healthy forest initiatives.

Fleet Management (Gavin Smith)

- 781 – in service
- Radio and MDC back in 700
- Boxes for brush trucks completed
- Will begin work on Type 3 soon

Chief Cerrone Operations Report

- 78 calls - 4 fire calls, 52 EMS calls, 22 other, 611 training hours; structure fire on Juniper Drive; downed power line/grass fire on Danford Road

Chief Rocco Update

- Update on impact fees status.
- Re possible transfer of Stimple land to BFFRPD, process is being considered.
- Work continuing on a MOU with CSFD to share resources.
- Hiring status – finished promotional list with a finish date possibly of April 3.
- Parttime firefighters have been hired.
- Public Alliance will present a class on special district policy on April 2, and possibly an abbreviated version for board members.

Old Business Nothing to report.

New Business Donation policy review, Policy 806 draft. Policy draft was reviewed by the board, with discussion. Lexipol is working on a policy. Attorney Spence-Zurek advised that a definite donation policy is not in place, but rather a place holder. In policies, consideration should be given to small value items and also for large items. The procedure for processing donations to the BFFRPD will include a procedure in which all donations will be reviewed by the District Board Chairperson, and all donation tracking and donation receipts will be completed by the District Board Treasurer. **A motion was made to approve the donation policy under review; motion was seconded and carried unanimously.**

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Concerning a parcel being considered for donation to the BFFRPD, Stimple Subdivision Filing No. 1, it has been looked at by Chief Rocco, and further examination will commence on how buildable the property is. Items to be considered include the shape of the property, easements, drainage and utilities. It is approximately eight acres. There is also the possibility that the BFFRPD may be able to claim a 2.5 acre parcel in the Pineries development that was in discussion with Developer Morley several years ago. Also to be considered is whether the district may sell any property that is transferred to the district. The board agreed that no definitive action would be taken on the agenda item of the Stimple property at this meeting.

Concerning the agenda item for an executive session to consider the donation of the Stimple property to the fire district, the board concurred that an executive session was not needed to discuss the possible donations. Given the cancellation of the executive session, Attorney Spence-Zurek left the meeting.

2026 Wage and Leave Schedule Update Subject Schedule was discussed to consider revisions for carryover time for line staff and administrative staff. **A motion was made to approve the updated Wage and Leave Schedule as presented; motion seconded; motion carried unanimously.**

Correspondence: None.

Public Comment: Resident Judy Von Ahlefeldt addressed the meeting, advising of her history as a long-time Black Forest resident, and her efforts to control the pine beetle infestation and forest preservation. Dr. Von Ahlefeldt communicated methods to be utilized for maintaining forest health. She was thanked for her presentation.

Future Meetings: The next regular board meeting will be held on April 22, 2026, at 5:30 p.m.

Adjournment: There being no further business, **upon a motion, second, and unanimous vote, the board adjourned at 6:55 p.m.**

Respectfully submitted,

Donna Arkowski
Recording Secretary